

Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH
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Notice of Meeting

To Members of the Public and Press,

You are cordially invited to attend a meeting of Earsham Parish Council which will be held the Village Hall on Wednesday 26th March 2025 at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 11

Signed: *Lynda Ling*
Parish Clerk

Date: 18th March 2025

AGENDA

1. Welcome
2. Apologies from members unable to attend
3. **Declarations of interest, in particular matters to be raised at this meeting**
 - To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
 - a) To consider any dispensation requests

4. **Resolution to approve the Minutes of previous meetings**
 - Parish Council meeting held on Wednesday 29th January 2025

The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)

5. Reports/Protocols/Consultations

- Police, District and County Councillors
- Chairman and Parish Councillors
- Clerks Report
- To note a Government - initiated consultation, seeking views on a proposal to form a Mayoral Combined County Authority for the local government areas of Norfolk County Council and Suffolk County Council

6. Village Items – Update on all village items, plus: -

- a) Report from the Speed Watch group
- b) WW1 Commemorative Plaque – update and agreement on cost of installation (£3230 + VAT)
- c) Commemorative bench on The Green – agreement on installation date and who will install
- d) Speeding issues on A143 update
- e) Grant Funding – updates – discussion on funding for the car park resurfacing
- f) VE and VJ Day - update
- g) Agreement on planting scheme and placement of basalt stone update
- h) Defibrillator placement agreement and resolution to pay for any costs incurred for relocation
- i) SAM2 - agreement of cost for assessment of issues of £45.00 + VAT and consideration of a replacement machine if required.

7. Planning Applications – deadline for comments was 4th March

Application Number - 2025/0255

Applicant: Mr Iain Gwynn

Location: Earsham Mill Church Road Earsham Norfolk

Proposal: Development glamping site with erection of 3no timber cabins

Application Type: Full Planning Permission

The Parish Council had no objection to this application subject to all the surveys and assessments requested by consultees being carried out to their satisfaction.

8. Finance, Governance and Training –

- a) Approval of items of expenditure invoiced since the January 2025 meeting and note balances
- b) To resolve to agree Jackie Loveday to undertake the internal audit for 2025 at a cost of £70
- c) To resolve to agree to give delegated authority to the clerk for the purchase of a new laptop and paper shredder for parish council work, at a cost of no more than the budgeted amount (£999)
- d) To review and acknowledge any updates to the following policies:

Equal Opportunities Policy

Safeguarding Policy

Risk Assessment for Litter Picking

Scheme of Delegation

System of Internal Control

9. Playing Field/Play Equipment/Bowls and Football Clubs/Allotments

- a) Update on allotments – update on number of empty plots - SNC grant of £200 for clearance, and discussion on digging over the plots after brush-cutting has been undertaken
- b) Play equipment –discussion on further repairs required (Play Inspection Report March 2024) and to discuss a replacement person to undertake the monthly risk assessment checks

10. Significant Correspondence – Forwarded to Councillors including:-

- CPRE Norfolk email asking for support to oppose the proposal to build a new town in South Norfolk – discussion on this important subject and members to decide if they wish to support this opposition
- Devolution and LGR from Barry Stone, County Councillor

11. Business for the next meeting

The meeting will be adjourned for public participation (maximum 10 minutes)

12. Confirmation of the date of the next meeting – Wednesday 28th May 2025 at 7.30pm in the Village Hall, Earsham immediately following the Annual Parish Meeting 7.00pm