

Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH
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Notice of Meeting

To Members of the Public and Press,

You are cordially invited to attend a meeting of Earsham Parish Council which will be held the Village Hall on Wednesday 28th May 2025 at 7.45pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 11

Signed: *Lynda Ling*
Parish Clerk

Date: 21st May 2025

AGENDA

1. Election of Chairman and Vice-Chairman

- a) To elect a Chairman for the coming year
- b) To receive the Chairman's Declaration of Acceptance of Office (if appropriate)
- c) To elect a Vice Chairman for the coming year

2. Apologies from members unable to attend

3. Declarations of interest, in particular matters to be raised at this meeting

- To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
 - a) To consider any dispensation requests

4. Resolution to approve the Minutes of previous meetings

- Parish Council meeting held on Wednesday 26th March 2025

The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)

5. Reports/Protocols/Consultations

- Police, District and County Councillors
- Chairman and Parish Councillors
- Clerks Report
- Anti-social Behaviour, Crime and Policing Act 2014 – Public Space Protection Order (Dog Fouling & Dog Control – Consultation – comments required by 11th June 2025

6. Village Items – Update on all village items, including Signpost, etc. plus: -

- a) Report from the Speed Watch group
- b) Discussion on VE80 event and installation of commemorative plaque
- c) Speeding issues on A143 update
- d) To consider the purchase of a bleed kit for the newly installed cabinet and defibrillator at a cost of £95

e) To consider and agree the following :-

- To get quotes for the installation of a handrail on the exterior of the village hall emergency exit (£7500 is in general reserves for village hall refurbishment)
- To spend the remaining flowerbed grant funding (£77.33), on a few perennials for a small area of The Green already being tended by volunteers and if any funds are left, to consider donating towards a wildflower area on Granary Close which is being created by the residents
- To spend the remaining grant funding on frames for VE80 documents which will be displayed at Earsham Mill

7. Planning – To discuss the Community Liaison Statement received from Earsham Gravels Ltd – Planning applications involving a proposed change of use of former abattoir site with amendments to existing approved working arrangements (sent to Councillors 20th May 2025)

8. Finance and Governance–

- a) Approval of items of expenditure invoiced since the March 2025 meeting and note balances
- b) To resolve to agree the 2024/25 parish accounts
- c) To resolve to note the Internal Auditors Report 2024/25
- d) To resolve to agree to sign off Section 1 of the AGAR Annual Return – Annual Governance Statement 2024/25
- e) To resolve to agree to sign off Section 2 of the AGAR Annual Return – Accounting Statements 2024/25
- f) To resolve to agree to the dates for the publication of the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return – Monday 2nd June 2025 to Friday 11th July 2025
- g) Review and agree Model Standing Orders
- h) Review and agree Model Financial Regulations
- i) Review and agree Risk Assessments – General, Financial and Management

9. Playing Field/Play Equipment/Bowls and Football Clubs/Allotments

- a) Update on allotments
- b) Play equipment – discussion on S106 monies still to be spent on play equipment/replacement (£2,268.87)
- c) Update on Football Club

10. Significant Correspondence – Forwarded to Councillors

11. Business for the next meeting

The meeting will be adjourned for public participation (maximum 10 minutes)

12. To resolve to exclude the press and public [Public Bodies (Admission to Meetings) Act 1960, Sec 1 (2)] due to the confidential nature of the following item:

To review overtime hours for the Parish Clerk worked since November 2024 until end May 2025

13. Confirmation of the date of the next meeting – Wednesday 30th July 2025 at 7.30pm in the Village Hall, Earsham