

Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH
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Notice of Meeting

To Members of the Public and Press,

You are cordially invited to attend a meeting of Earsham Parish Council which will be held the Village Hall on Wednesday 26th November at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 11

Signed: *Lynda Ling – Parish Clerk*

Date: 18th November 2025

AGENDA

1. **Welcome**
2. **Apologies from members unable to attend**
3. **Declarations of interest, in particular matters to be raised at this meeting**
 - To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
 - a) To consider any dispensation requests

4. **Resolution to approve the Minutes of previous meetings**
 - Parish Council meeting held on Wednesday 24th September 2025

The meeting will be adjourned for public participation for items to be discussed on the agenda only (maximum 10 minutes)

5. Reports

- Police, District and County Councillors
- Chairman and Parish Councillors
- Clerks Report

6. Village Items – Update on all village items, plus: -

- a) Report from the Speed Watch group
- b) Unveiling of memorial - update
- c) HGV's coming through the village and any action to be agreed
- d) Speeding issues on A143 update
- e) Basalt stone – information from insurers and any agreed action
- f) To discuss the winter warmers' grant from 2024 and any ideas for its use this winter
- g) To consider using the Community Payback Scheme to facilitate some of the jobs that require attention around the village i.e. wooden bridge cleaning
- h) **Bus Shelter Grant Scheme –**
 - To agree a contribution of 20% of the total cost and to adopt the shelter as a community asset and take responsibility for its ongoing maintenance.
 - To agree bus shelter design, which NCC approved contractor to use and agreement for application for funds

i) **Parish Partnership Grants 2025/26 –**

- To agree to apply to the PPS for 50% of the cost of the bicycle racks and agree contractor
- To agree to apply to the PPs for 50% of the cost of a new SAM machine, agree which type of machine is preferred and agree contractor
- To agree to the number of bicycle racks, design and location

7. Planning Applications - None

8. Finance, Governance and Training –

a) Finance - Approval of items of expenditure invoiced since the September 2025 meeting and note balances

b) Annual renewal of SLCC from 1st December 2025 – 30th November 2026 – Approval of renewal at a cost of £144.00

c) Draft budget for 2026/27 – discussion on budget and any potential projects for the financial year 2026/27 (circulated with finance report October 2025)

d) Policies – Review of the following policies:-

Equality & Diversity Policy
Dignity at Work Policy
Biodiversity Policy
Privacy Statement
Safeguarding Policy

Public Participation Policy
Lone Working Policy
Council Vacancy Policy
Equal Opportunities Policy

9. Playing Field/Play Equipment/Bowls and Football Clubs/Allotments

Allotments – Update on vacant plots, update from Councillors regarding a new gate, information regarding dog fouling on the allotment plots and agree refund of deposits on two plots.

Play equipment –

- Update on log climber as agreed at the last meeting
- Play inspections by the Parish Council – confirmation from Sovereign Play that these should be undertaken weekly

Football Club – Any updates

10. Significant Correspondence –

- Consultation on the East Pye Solar proposal forwarded to Councillors 4th November 2025
- Email from resident regarding parking of vehicles on pavements
- Email from resident regarding HGVs coming through the village despite a weight restriction being in place

11. Business for the next meeting

The meeting will be adjourned for public participation (maximum 10 minutes)

12. Confirmation of the date of the next meeting – Wednesday 28th January 2026 at 7.30pm in the Village Hall