

Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH
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Notice of Meeting

To Members of the Public and Press,

You are cordially invited to attend a meeting of Earsham Parish Council which will be held the Village Hall on Wednesday 27th May at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 11

Signed: *Lynda Ling – Parish Clerk*

Date: 19th May 2026

AGENDA

1. Election of Chairman and Vice-Chairman

- a) To elect a Chairman for the coming year
- b) To receive the Chairman's Declaration of Acceptance of Office
- c) To elect a Vice Chairman for the coming year

2. Apologies from members unable to attend

3. Declarations of interest, in particular matters to be raised at this meeting

- To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
 - a) To consider any dispensation requests

4. Resolution to approve the Minutes of previous meetings

- Parish Council meeting held on Wednesday 25th March 2026

The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)

5. Reports/Protocols/Consultations

- Police, District and County Councillors
- Chairman and Parish Councillors
- Clerks Report

6. Village Items – Update on all village items, including Signpost, etc. plus: -

- a) Report from the Speed Watch group
- b) Discussion on the Village Hall Condition Report recently received from Big Sky Living and discuss the next steps to remedy any issues and to discuss the Parish Council involvement both financially and practically

7. Planning – Application Number– 2026/0795

Applicant: Ms Christine Douglas

Proposal – Single Storey side extension

Location – Brambles, Marsh Lane, Earsham

Applicant – Ms Christine Douglas

Application Type – Householder

Application Number– 2026/1008
Proposal – Single Storey rear extension, two storey side extension
Location – 2 The Street, Earsham
Applicant – Ms Lees
Application Type – Householder

The Parish Council did not have any objections to these applications and responded to South Norfolk Council within the deadlines for comments.

8. Finance and Governance–

- a) Approval of items of expenditure invoiced since the March 2026 meeting and note balances
- b) To resolve to agree the 2025/26 parish accounts
- c) To receive, agree and sign documents relating to Assertion 10 – Digital and data compliance
- d) To resolve to note the Internal Auditors Report 2025/26 and note any comments
- e) To resolve to agree to sign off Section 1 of the AGAR Annual Return – Annual Governance Statement 2025/26
- f) To resolve to agree to sign off Section 2 of the AGAR Annual Return – Accounting Statements 2025/26
- g) To resolve to agree to the dates for the publication of the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return – Monday 2nd June 2025 to Friday 11th July 2025
- h) Review and agree Model Standing Orders
- i) Review and agree Financial Regulations
- i) Review and agree Risk Assessments – General, Financial and Management

9. Playing Field/Play Equipment/Bowls and Football Clubs/Allotments

- a) Update on allotment tenant meeting and consider suggestions put forward from allotment holders
- b) Update on items relating to the Playing Field and or Football Club
 - Discussion on the two dead trees on the playing field and consider who will remove them if agreed

10. Significant Correspondence – Forwarded to Councillors

11. Business for the next meeting

The meeting will be adjourned for public participation (maximum 10 minutes)

12. Confirmation of the date of the next meeting – Wednesday 29th July 2026 at 7.30pm in the Village Hall, Earsham

13. To resolve to exclude the press and public [Public Bodies (Admission to Meetings) Act 1960, Sec 1 (2)] due to the confidential nature of the following item:

- To discuss Clerk's accrued overtime